



Marquette Marching Band Activity Timeline



Band Booster TEAMS	July W1	July W2-4	Aug W1	Aug W2	Aug W3	Aug W4	Sept W1	Sept W2	Sept W3	Sept W4	Oct W1	Oct W2	Oct W3	Oct W4	Nov	Dec	Jan	Feb	
Parent/Guardian Involvement <ul style="list-style-type: none"> Activities Team Concessions Team Public Relations Team Props Building Team Communications Team Uniforms Team Fundraising Team Finance Team 		Family Picnic	Band Camp Evening Activities						8 th Grade Night		Band Concert	Plan Year-End Banquet			Year-End Banquet	Band Concert			
					Supply and run concession stand during home games (JV and Varsity Games)						Craft Fair Concessions								
			Social Media Coverage – Photography/Videography – Audio/Sound																
		Plan/Build/Organize	Transport and set up props during home games and plan/execute props travel/transport to competitions, water and bleacher covers at home games																
		Communications to Band Families via Membership Toolkit (MTK) and Marquette Band Website, MTK and website maintenance																	
	Clean/Fit/Alter/Organize	Distribute uniforms before games and competitions														Clean Organize			
				Dine Out Fundraiser	Plan Craft Fair				Dine Out Fundraiser	Plan Craft Fair	Craft Fair		Dine Out Fundraiser		Popcorn Fundraiser	Plan RnR Bingo	Rock n' Roll Bingo		
		Assist Treasurer: keep full and accurate accounts of funds																	
Advisory Board- Standing Chair Positions <ul style="list-style-type: none"> Activities Chair ✓ Concessions Chair ✓ Public Relations Chair ✓ Props Building Chair ✓ Communications Chair ✓ Uniforms Chair ✓ Fundraising Chair ✓ 	Plan	Family Picnic	Band Camp Activities					Plan	8 th Grade Night		Band Concert	Plan			Year-End Banquet	Band Concert			
		Plan/organize product planning/purchasing with 10 th Grade				Supply, run concession stand during home games (JV/Varsity)					Craft Fair Concessions	Supply and run concession stand				Clean/Organize Post-Season			
		Social Media Coverage –, Photography/Videography – Audio/Sound																	
	Work with Director to Plan/Build/Organize	Organize transportation and set up of props during home games and plan/execute props travel/transport to competitions, direct water and bleacher covers at home games														Clean/Organize Post-Season			
	Communications to Band Families via Membership Toolkit (MTK) and Marquette Band Website, MTK and website maintenance																		
	Clean/Fit/Alter/Inventory/Organize all uniforms	Distribute uniforms before games and competitions, Color Guard/Winter Guard Liaison, First Aid														Clean Organize			
			Plan Craft Fair	Dine Out Fundraiser	Plan Craft Fair			Dine Out Fundraiser	Plan Craft Fair	Craft Fair		Dine Out Fundraiser		Plan RnR Bingo	Dine Out Fundraiser	Rock n' Roll Bingo			
Officers, Executive Board-Board of Directors <ul style="list-style-type: none"> President ✓ Vice President(s) ✓ Secretary ✓ Treasurer ✓ 	Chief Executive Officer of Band Booster Organization																		
	Assist all Chairs and perform the duties of President in their absence																		
	Keep record of all Band Booster meetings																		
	Keep full and accurate accounts of funds																		

✓ Indicates Voting Position

Indicates ONE DAY EVENT

Timelines Subject to Change